

Hofstra Beta Alpha Psi

Delta Pi Chapter

Spring 2023 Induction Handbook



**Table of Contents**

|  |  |
| --- | --- |
| Executive Board | Pg. 3 |
| What is Beta Alpha Psi? | Pg. 4 |
| Benefits of Membership | Pg. 4 |
| Candidate Eligibility Checklist | Pg. 5 |
| Induction Requirements | Pg. 6 |
| Membership Standing Classification | Pg. 7 |
| Calendar of Meetings and Events | Pg. 8 |
| Induction Form | Pg. 12 |



Beta Alpha Psi

Delta Pi

2022 – 2023

**Executive Board**

**President**

Deandra Dyte

[ddyte1@pride.hofstra.edu](mailto:ddyte1@pride.hofstra.edu)

**Vice President of Membership**

Jonathan Lee

[jlee101@pride.hofstra.edu](mailto:jlee101@pride.hofstra.edu)

**Vice President of Outreach**

Hana Cacaj

[hcacaj1@pride.hofstra.edu](mailto:hcacaj1@pride.hofstra.edu)

**Treasurer**

James Lombardi

[jlombardi1@pride.hofstra.edu](mailto:jlombardi1@pride.hofstra.edu)

**Secretary**

Zhangyan “Tara” Bayite

[zbayite1@pride.hofstra.edu](mailto:zbayite1@pride.hofstra.edu)

**Faculty Advisor**

Prof. Imani Brown

[Imani.Brown@hofstra.edu](mailto:Imani.Brown@hofstra.edu)

**BAP Email**

[hu.bap.108@gmail.com](mailto:hu.bap.108@gmail.com)



**What is Beta Alpha Psi?**

**Beta Alpha Psi** is an honorary organization for Financial Information students and professionals. The primary objective of Beta Alpha Psi is to encourage and give recognition to scholastic and professional excellence in the business information field. This includes promoting the study and practice of accounting, finance, business analytics and information systems; providing opportunities for self-development, service and association among members and practicing professionals, and encouraging a sense of ethical, social, and public responsibility.

**Benefits of Membership**

As a member or inductee of the Delta Pi chapter of Beta Alpha Psi, you will have numerous ongoing opportunities to participate in campus activities, community service opportunities, along with social events. These events are a great way for our members and inductees to become better acquainted with each other.

Our members and inductees are also able to develop professional friendships and relationships through our mentorship program. Additionally, these connections will be enhanced through participating in various chapter activities. These activities include our weekly meetings, Business Career Fairs, induction dinners, and office visits. Overall, participation in our chapter will provide you with a great opportunity to interact with professionals and future professionals from whom you may later wish to seek employment. It is also a great way to develop strategic contacts and relationships with faculty members who can provide good potential job sources and references as well.

There are also numerous scholarship opportunities available to our members and inductees. Active members and inductees are eligible to receive scholarships donated to our chapter by local accounting firms.



**Candidate Eligibility Checklist (Undergraduate)**

Students wishing to induct are considered candidates and must meet ALL of the below requirements before beginning the induction process on the following page

* Be a matriculated student at Hofstra University
* Be an Accounting, Finance, Business Analytics, or Information Systems major
* Completed a minimum of nine credits in your major, with at least three of those credits being completed at Hofstra
* Have an overall GPA of at least 3.00
* Have a GPA in your upper-level major classes of 3.00

**Candidate Eligibility Checklist (Graduate)**

* Be a matriculated student at Hofstra University
* Be an Accounting, Finance, Business Analytics, or Information Systems major
* Completed a minimum of six credits in your major
  + Accounting majors must have completed ACCT 224 before their inducting semester
* Have an overall GPA of at least 3.00
* Have a GPA in your upper-level major classes of 3.00

Please note that your upper-level major class GPA excludes introductory classes such as:

**Undergraduate**: ACCT101, ACCT102, FIN101, FIN110, IT001, IT015, BAN001, BAN122.

**Graduate**: ACCT203, FIN203, IT203, BAN203

If you need help calculating your Upper-Level Major GPA excluding these classes, please let us know.



**Requirements for Induction**

Below are the minimum requirements for prospective candidates to successfully be inducted into our Beta Alpha Psi chapter.

**Inductees Must:**

* Attend 6 weekly firm meetings
* Attend 2 social events
* Attend Chapter Charity Event\*
* Complete Writing Requirement
* Attend 1 Virtual National BAP event or BAP designated event\*\*
* Perform 9 tutoring hours throughout the semester\*\*\*
  + Tutoring hours are limited to once a week!
* Participate in the Mentorship Program\*\*\*\*\*
* Pay the one-time Membership Fee of $85
* Have one Advisement Meeting by March 31st
  + If you are an Accounting major: Meet with Prof. Brown
  + If you are either a Finance, Information Systems, or Business Analytics major: Meet with the major equivalent advisor and send a picture to [hu.bap.108@gmail.com](mailto:hu.bap.108@gmail.com) as proof\*\*\*\*
* Attendance at the Induction Dinner

\* If a student is unable to attend the chapter charity event due to an excused reason, then the student may substitute with an individual charity event of their choosing

\*\* A screenshot is required for proof of attendance at the virtual National BAP event or virtual BAP designated event held by the Zarb Dean’s office. In person BAP designated events held by Zarb Dean’s office events will generally require swiping one’s Hofstra ID for attendance.

\*\*\*\* Consult either Prof. Brown or the Vice President of Membership for further clarification



**Membership Standing Classification**

Participation of each current member in Beta Alpha Psi is designated as either: Inactive, Bronze, Silver, and Gold, with Gold being the highest level of participation for a BAP member. Participation level is evaluated each semester and published on the Induction Dinner pamphlet for attending firms to see. Any member who fails to meet the gold, silver, or bronze standing will be listed as Inactive. Make-ups are allowed at the discretion of the board.

**Gold**

* Attend 6 weekly firm meetings
* Attend 2 social events
* Attend Chapter Charity event
* Attend 1 Virtual BAP National event or BAP designated event
* Complete Writing Requirement
* Perform 9 Tutoring Hours\*\*\*
* Participate in the Mentorship Program\*\*\*\*\*
* Attendance at the Induction Dinner

**Silver**

* Attend 4 of all weekly firm meetings
* Attend 1 social event AND one of the following events: Charity, National BAP Event or BAP designated event
* Complete Writing Requirement
* Perform 5 Consecutive Tutoring Hours\*\*\*

**Bronze**

* Attend 3 of all weekly firm meetings
* Attend any one of the following events: Social, Charity, National BAP Event or BAP designated event
* Complete Writing Requirement
* Perform 5 Consecutive Tutoring Hours\*\*\*

\*\*\* All tutoring hours must be performed in Room 229 Guthart Hall. Under the **rare** circumstance that an absence from one’s scheduled tutoring slot is incurred, a minimum of 48-hour advance notice of absence must be communicated via email to the Vice President of Membership.

\*\*\*\*\* Google Form reflection will be open on February 22nd and response will be due by April 28th



**February 2023**

* February 8th: First Meeting with EY
* February 13th: Tutoring Begins
* February 15th: Meeting with Grant Thornton
* February 22nd: Beta Alpha Psi Information Session
* February 24th: Social Event #1: Andersen Office Visit

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  |  |  | **1** | **2** | **3** | **4** |
| 5 | **6** | **7** | **8**  **EY** | **9** | **10** | **11** |
| 12 | **13**  **Tutoring Begins** | **14** | **15**  **Grant Thornton** | **16** | **17** | **18** |
| 19 | **20 21**  **President’s Break** | | **22**  **BAP Info Session** | **23** | **24**  **Social Event #1** | **25** |
| 26 | **27** | **28** |  |  |  |  |

 **March 2023**

* March 1st: Social Event #2: “Trivia/Trick Questions”
* March 3rd: Beta Alpha Psi Information Session
* March 3rd: Induction Packets are due
* March 8th: Meeting with TBD
* March 29th: Meeting with PwC
* March 31st: Advisement Meeting for Inductees Deadline

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  |  |  | **1**  **Social Event #2** | **2** | **3**  **BAP Info Session**  **Induction Packet Due** | **4** |
| 5 | **6** | **7** | **8**  **TBD** | **9** | **10** | **11** |
| 12 | **13** | **14** | **15**  **No Meeting**  **Midterm Study Break** | **16** | **17** | **18** |
| 19 | **20 21 22 23 24**  **No Meeting Spring Break** | | | | | **25** |
| 26 | **27** | **28** | **29**  **PwC** | **30** | **31**  **Advisement Meeting for Inductees Deadline** |  |

**April 2023**

* April 5th: Meeting with KPMG
* April TBD (Week of 4/10-4/14): Chapter Charity Event
* April 19th: Speaker Event Panel Meeting
* April 21st: Writing Requirement Due
* April 28th: End of Regular Tutoring
* April 28th: Written Mentorship Program Reflection Deadline

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  |  |  |  |  |  | **1** |
| 2 | **3** | **4** | **5**  **KPMG** | **6** | **7** | **8** |
| 9 | **10 11 12 13 14**  **Chapter Charity Event will be sometime this week** | | | | | **15** |
| 16 | **17** | **18** | **19**  **Speaker Event Panel Meeting** | **20** | **21**  **Writing Requirement Due** | **22** |
| 23 | **24** | **25** | **26**  **No Meeting** | **27** | **28**  **End of Regular Tutoring**  **Mentorship Program Deadline** | **29** |
| 30 |  |  |  |  |  |  |

**May 2023**

* May 5rd: Social Event #3: Volleyball or Bowling Event with Firms and Stony Brook BAP Chapter
* May 8th: Finals Tutoring Event\*
* May 11th: Induction Dinner

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  | **1** | **2** | **3**  **No Meeting** | **4** | **5**  **Social Event #3** | **6** |
| 7 | **8**  **Finals Tutoring Event\*** | **9** | **10** | **11**  **Induction Dinner** | **12** | **13** |
| 14 | **15** | **16** | **17** | **18** | **19** | **20** |
| 21 | **22** | **23** | **24** | **25** | **26** | **27** |
| 28 | **29** | **30** | **31** |  |  |  |

\* This event will serve as a built-in makeup opportunity for **current** members (NOT inducting members). It is not a requirement to attend. More information for the event will be released closer to the event date.



Hofstra University

**Beta Alpha Psi** - **Delta Pi Chapter**

**Induction Form**  
 To become a member, please disclose the following information.  Please note all information is mandatory. Please fill out this form and email it back to [hu.bap.108@gmail.com](mailto:hu.bap.108@gmail.com) along with a copy of your recent Degree Audit and Resume.

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 (Preferred First) (Middle) (Last)

HOFSTRA EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CELL NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BIRTH DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EXPECTED GRADUATION DATE: \_\_\_\_\_\_\_\_\_\_ CLASS STANDING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OVERALL CUMULATIVE GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_

OVERALL UPPER-LEVEL MAJOR GPA: \_\_\_\_\_\_\_\_\_\_\_\_\_

(EXCLUDE ALL INTRODUCTORY UNDERGRADUATE AND GRADUATE COURSES)

PLEASE LIST ALL UPPER-LEVEL MAJOR COURSES YOU HAVE COMPLETED:

|  |  |  |
| --- | --- | --- |
| COURSE | GRADE | SCHOOL |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Please check the following page for payment information.**

**Payment Information**

* Pay membership fee of $85
* Make check payable to **Hofstra University Beta Alpha Psi FBO**
* Checks can be dropped off to Prof. Brown in 265 Guthart Hall or mailed to the Accounting Department at the following address:  
  Hofstra University

Department of Accounting

265 Guthart Hall  
148 Hofstra University  
Hempstead, NY 11549-1340